

How to prepare for the interRAI Upgrade August 2024

Residential Care Guide

An upgrade is planned for 9 August 2024

The interRAI national software system (Momentum) is being upgraded on 9 August 2024. The upgrade is introducing a number of changes that will make it easier to work with your assessments.

You must complete two tasks to prepare

To ensure upgrade success, we need you to resolve any incomplete assessments before the upgrade begins. Please complete the following tasks before the upgrade begins.

Check in/check out users must complete an additional action

Facilities that use Momentum's check in/check out functionality will also need to run the Checked-Out Client Record report. **All checked out records need to be checked back in where possible to avoid loss of assessment information.** Check In Check Out is being phased out and will not be able to be accessed after the upgrade.

Task one: Generate a list of Incomplete MDS/Assessments

To generate a list of Incomplete MDS/Assessments, please complete the following steps; log into the interRAI software and go to the 'Home' page. Generate this list to go to the client records and mark complete or discontinue all draft assessments as appropriate.



MOMENTUM HEALTHWARE

Resident Search **Incomplete MDS / Assessment**

2. Click on Incomplete MDS/Assessments under the Common Tasks menu

Common Tasks

- Search for a Resident
- My Recent Residents
- My Checked Out Residents
- To Do Dashboard
- Information Recap Dashboard
- Bed Occupancy
- Bed Swap
- Transfer Residents
- Change Working Facility
- Incomplete MDS / Assessment**
- Review Draft Items
- User Preferences

Last Name **First Name**

Facility **Identifier Description**

Date of Birth **Address**

Employing Organisation

[View Assessments](#)

Primary ID	Last Name	First Name	Assessment
No records to display.			

MOMENTUM HEALTHWARE

Resident Search **Incomplete MDS / Assessment**

3. You can filter by Record Status from the drop-down box and search by Provider

Record Status

- All
- Active
- Closed
- Inactive
- Inactive Deceased**
- Preliminary

Provider

Gender

Unit

[View Assessments](#)

Resident Search **Incomplete MDS / Assessment**

Last Name **First Name**

Facility **Identifier Description**

Date of Birth **Address**

Employing Organisation

Record Status

Identifier Value

Phone

4. Click on View Assessments to generate a list of Incomplete MDS/Assessments

[View Assessments](#)

Primary ID	Last Name	First Name	Assessment	Reference Date	Last Modified Date
No records to display.					

Resident Search

Incomplete MDS / Assessment

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User Preferences

Last Name

First Name

Facility

LTC Training Practice office

Identifier Description

NHI

Date of Birth

Address

Employing Organisation

All

View Assessments

5.Click on each resident record to go onto the draft MDS/Assessment and either mark complete or discontinue as appropriate.

	Primary ID	Last Name	First Name	Assessment
	SMM3456	Duck	Donald	Palliative Care Assessment ver
	SMM3456	Duck	Donald	LTCF Assessment version 9.3 t
	SMM3456	Duck	Donald	LTCF Assessment version 9.3 t
	SMM3456	Duck	Donald	LTCF Assessment version 9.3 t

Task two: Review your Draft Items

To ensure you have left nothing in DRAFT prior to the upgrade, please complete the following steps; log into the interRAI software and go to the 'Home' page.

Use this review feature to identify all items that you as a user have left in draft.

Note: You can only run this review for your **own** draft items.

1.Click on Resident Management

MOMENTUM HEALTHWARE

Resident Management

Provider Directory

Reports

Residential Care - How to Prepare Guide (August 2024 Upgrade) – Version 1
3 of 4

MOMENTUM HEALTHWARE

Resident Search

Common Tasks ^

Search for a Resident

My Recent Residents

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Review Draft Items

User Preferences v

Last Name

Facility

LTC Training Practice office ▼

Date of Birth

Employing Organisation

All ▼

Search Clear Search Criteria

Primary ID	Last Name
No records to display.	

2. Click on **Review Draft Items**

Client Search **Draft Items**

Draft Items by: Testing, Assessor Assessor Testing Role (Both)

Select Refresh Search

Primary ID	Name	Item Type
TST9876	Test, Client Bogus	Additional Information
TST9876	Test, Client Bogus	Continuation Notes - Record Administration
NZT2408	Test, Cloud	Advance Directives

3. Click on the folder icon of each entry to go to the draft item and delete or complete as appropriate