



four were not using forms, one did not want the auto-population switched off, and one did not answer this question. Initially Nelson Marlborough said 'no' then change their minds and agreed. 8 DHBs are still to respond. This item has been put on hold until July 2018.

Action Items	Person Responsible	Deadlines
<b>01-04/18</b> Copy of March 2018 Software User Group Meeting Minutes to be sent to Uli Trute to upload to the interRAI website.	Lyn-Elizabeth Schofield	17 May 2018

### **03 Upgrade**

#### **3.1 interRAI Upgrade – Verbal Report by Terry Huntley**

At this stage the upgrade will go ahead on the planned dates (Taranaki/Central 18 May 2018 and Canterbury/Northern & Southern 25 May 2018). The software build is on target and we are hoping that there will be enough time for testing. The biggest impacting factor is that 'Check In Check Out' will need to be updated with this latest upgrade and DHBs need time to prepare, load and test this prior to going 'live'. If testing is not complete in the allocated timeframes, the dates may need to be pushed back a few weeks however there will be a communications email sent out before Anzac day to keep everyone up to date.

### **04 'Items to Consider'**

#### **4.1 Item 1 - Error Message in the MDS to alert assessors when an assessment is in 'draft'.**

Item remains 'in progress' awaiting Momentum Healthware development specifications and costing.

#### **4.2 Item 2 – 'Incident/Accident' Reporting Module**

A short survey and email of inquiry was sent out to a small sample of ARC facilities to garner interest. The survey results were present at the TAS Management (Seniors Leader Team) Meeting and the general consensus is that it would be a good addition. Terry Huntley to have a discussion with Momentum Healthware about costing. Item remains 'in progress'.

#### **4.3 Item 3 - Picking items for a Personalised Care Plan**

Terry Huntley is in the process of investigating how this can be done in relation to several other pieces of work that connect to each other. Item remains 'in progress'.

#### **4.4 Item 4 - See Outcomes Scores and how CAPs have triggered on the Assessment Summary**

Specifications still being developed by Shelley Mawhinney. Item remains 'in progress'.

#### **4.5 Item 5 - Advance Directives information on the Home Care Assessment Care Plan Report**

Item remains 'in progress' awaiting Momentum Healthware development specifications and costing.

#### **4.6 Item 6 - 'Save as Draft' option for Care Plan Addendums**

Item remains 'in progress' awaiting Momentum Healthware development specifications and costing.

#### **4.7 Item 7 - Default settings for entering 'Diagnoses'**

Shelley Mawhinney presented proposed specifications to change the way we enter diagnoses on the Overview Screen. This includes default settings for dates and status and the removal of the ranking altogether. The labels would also be consistent across the Overview, Assessment and Reports where possible.

In addition to the work proposed, Margaret Thomason commented that her team enter the 'primary' ranking for all interRAI Contact Assessments in order for them to show up on the Overview, then these are changed when the client moves to the interRAI Home Care Assessments. Margaret's comment will be added to the document in support of the changes.

Adam Prybyl commented that he did not think these changes would be difficult however expressed concern over assessors not being able to look up the diagnoses through the 'ICD Look Up' portal. Adam's comment will be added to the document as having an impact in this area.

These specifications will now be forwarded to Momentum Healthcare for costing.

#### **4.8 Item 8 – Changing the font in Forms**

Item remains 'in progress' awaiting further clarification from the person whom put this item up for consideration.

#### **4.9 Item 9 – Changing the auto-population function for Forms**

Item remains 'in progress' following survey. Lyn-Elizabeth Schofield to develop specifications regarding this enhancement.

#### **4.10 Item 10 – Sorting 'Offices' by ALL**

Item remains 'in progress' following a survey to all DHBs. Results to be collated and presented by Lyn-Elizabeth Schofield next meeting.

#### **4.11 Item 11 – Reformat Careplan to print evaluations underneath the interventions**

Item remains 'in progress' awaiting further clarification from the person whom put this item up for consideration.

#### **4.12 Item 12 – Care Plan changes to include viewable Outcome Scores and CAPs**

Item remains 'in progress' awaiting specifications to be developed by Shelley Mawhinney.

<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadlines</b>
<b>02-04/18 Specifications</b> to be developed for being able to see Outcomes Scores and how CAPs have triggered on the Assessment Summary	Shelley Mawhinney	17 May 2018
<b>03-04/18 Specifications</b> to be developed for being able to see Outcomes Scores and how CAPs have triggered on the Assessment Summary	Shelley Mawhinney	17 May 2018
<b>04-04/18 Present Diagnoses</b> specifications to Momentum Healthcare for a statement of work (SOW).	Terry Huntley	17 May 2018

Action Items	Person Responsible	Deadlines
<b>05-04/18 Specifications</b> to be developed for changing the auto-population function for Forms	Lyn-Elizabeth Schofield	17 May 2018
<b>06-04/18 Survey</b> to be sent to all DHBs and results to be presented to the meeting for sorting 'Offices' by ALL.	Lyn-Elizabeth Schofield	17 May 2018
<b>07-04/18 Specifications</b> to be developed for Care Plan changes to include viewable Outcome Scores and CAPs	Shelley Mawhinney	17 May 2018

**06 Other Business**

**6.1** All members to forward their team and user ideas to Lyn-Elizabeth Schofield for putting on the list for 'Items to Consider' for enhancement.

Action Items	Person Responsible	Deadlines
All members to submit ideas for enhancement to Lyn-Elizabeth Schofield	All	On-going

**Meeting Closed: 12.03 pm.**  
**Next meeting: Teleconference on Thursday 17 May 2018.**