How to prepare for the

interRAI upgrade

November 20, 2020

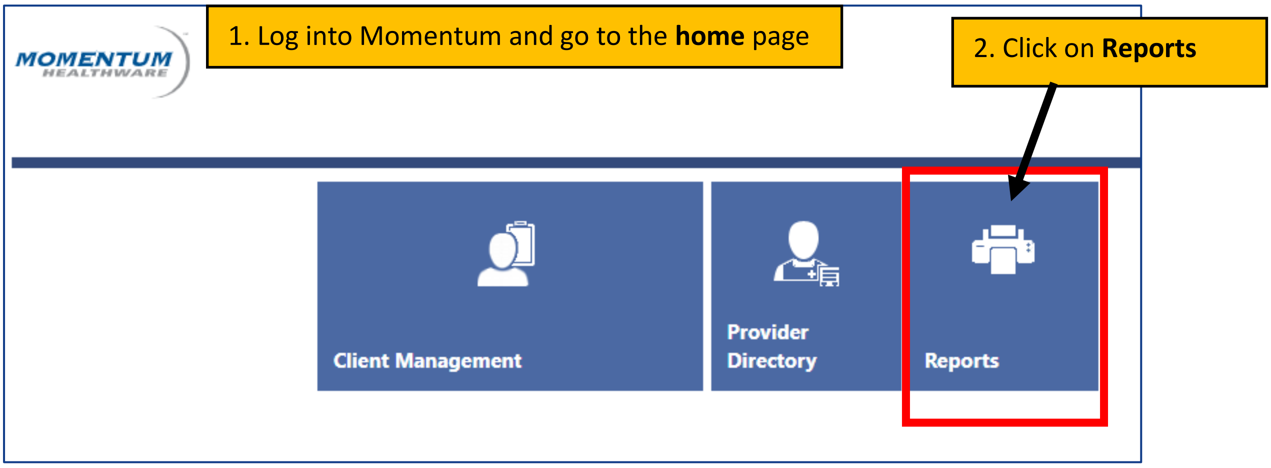
Information for community assessors and NASC managers

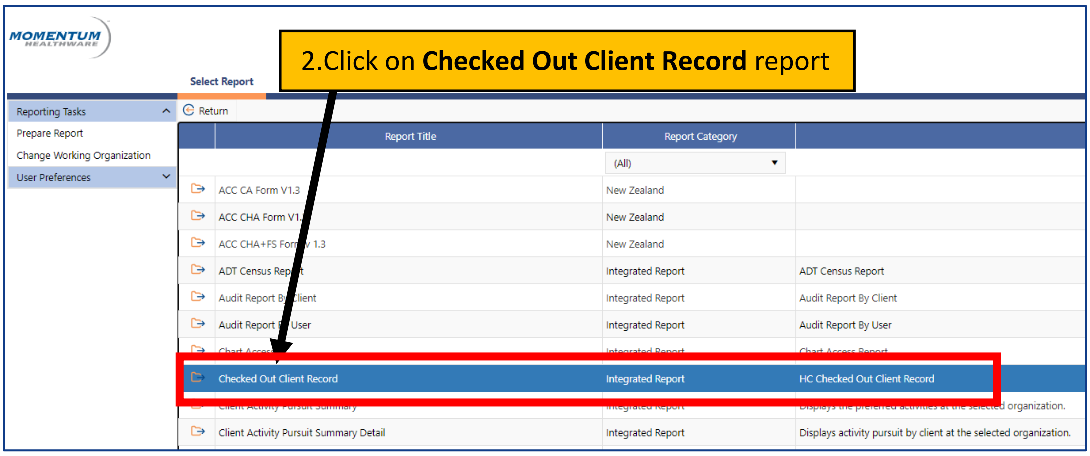
An upgrade is planned for 20 November 2020
The interRAI national software system (Momentum) is being upgraded on 20 November 2020. The upgrade will make it easier to work with your assessments.

You must complete three tasks to prepare
To ensure upgrade success, we need you to run the incomplete MDS/Assessments Report, run the Checked-Out Client Record report, and review your draft items before the upgrade begins. If these actions aren't completed, you risk losing incomplete or checked out records.

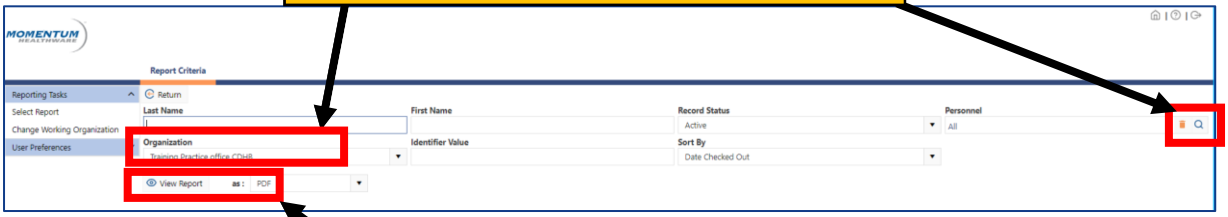
Task one: run the Checked-Out Client Record report

These steps show you how to run a report to find all your checked out records.





3. Choose the right **Organisation** from the dropdown box. You can also filter by **Provider**



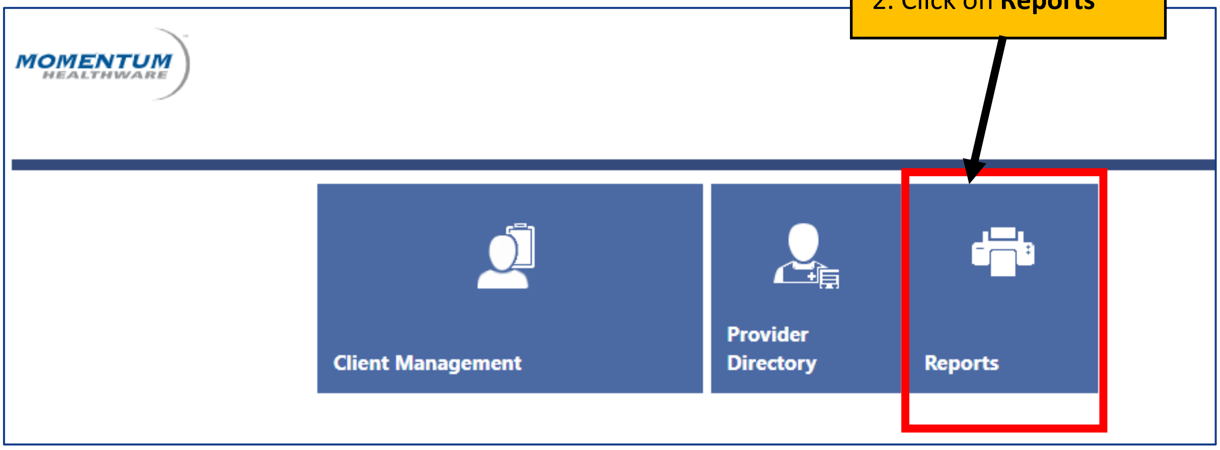
4. Click on View Report to generate

Task two: run the incomplete MDS/Assessments Report

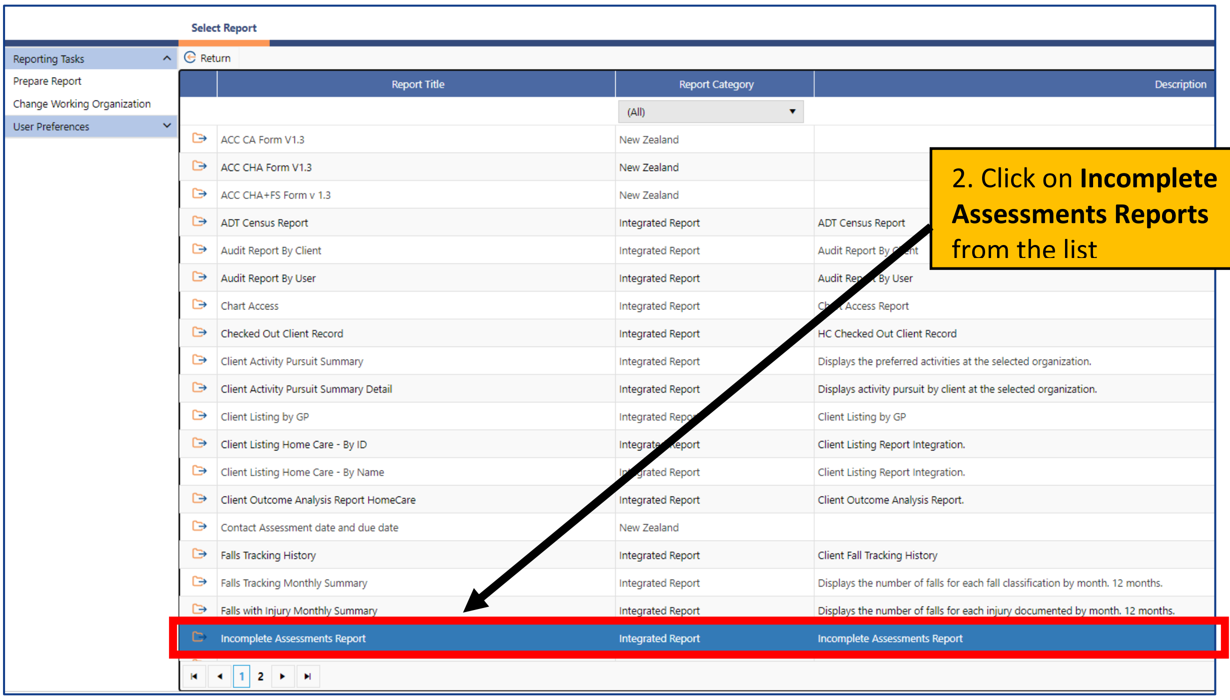
These steps show you how to generate a list of incomplete MDS/Assessments, so you can mark them complete, or discontinue them.

1. Log into Momentum and go to the **home** page

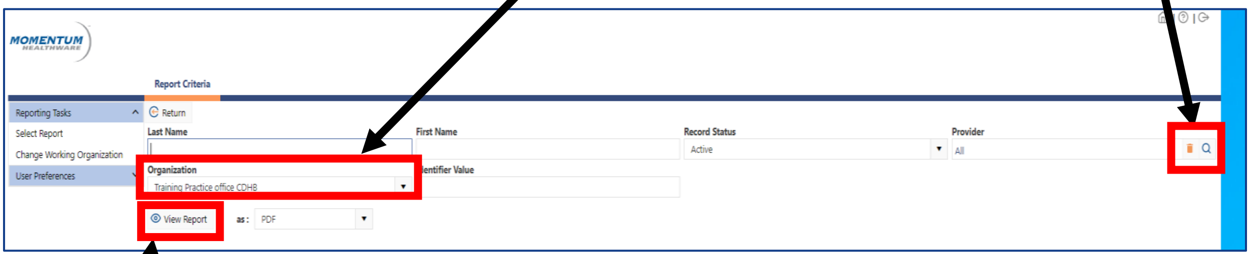
2. Click on **Reports**



2. Click on **Incomplete Assessments Reports** from the list

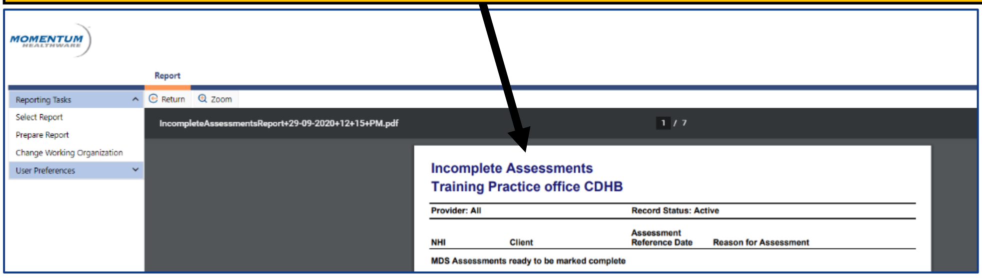


3. Choose the right **Organisation** from the dropdown box. You can also filter by **Provider**



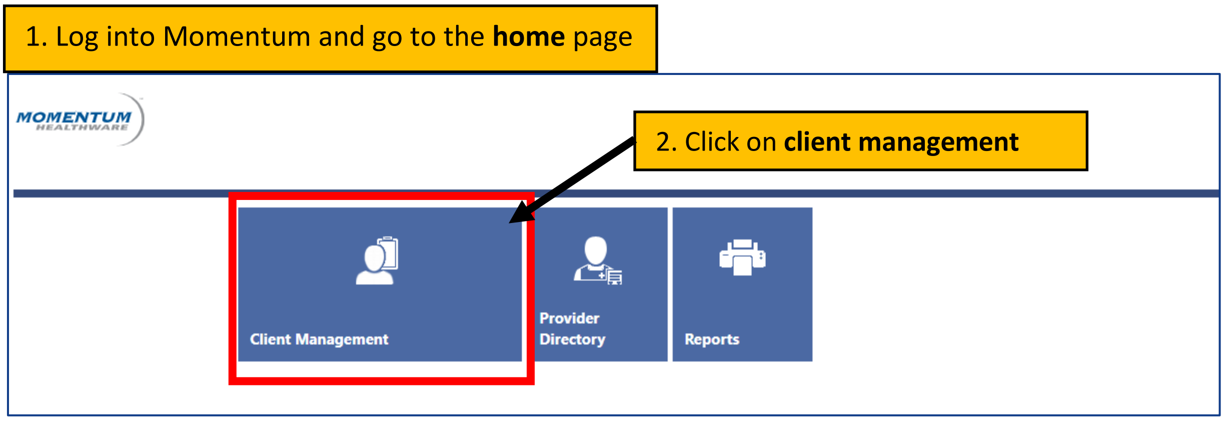
4. Click on **View Report** to generate

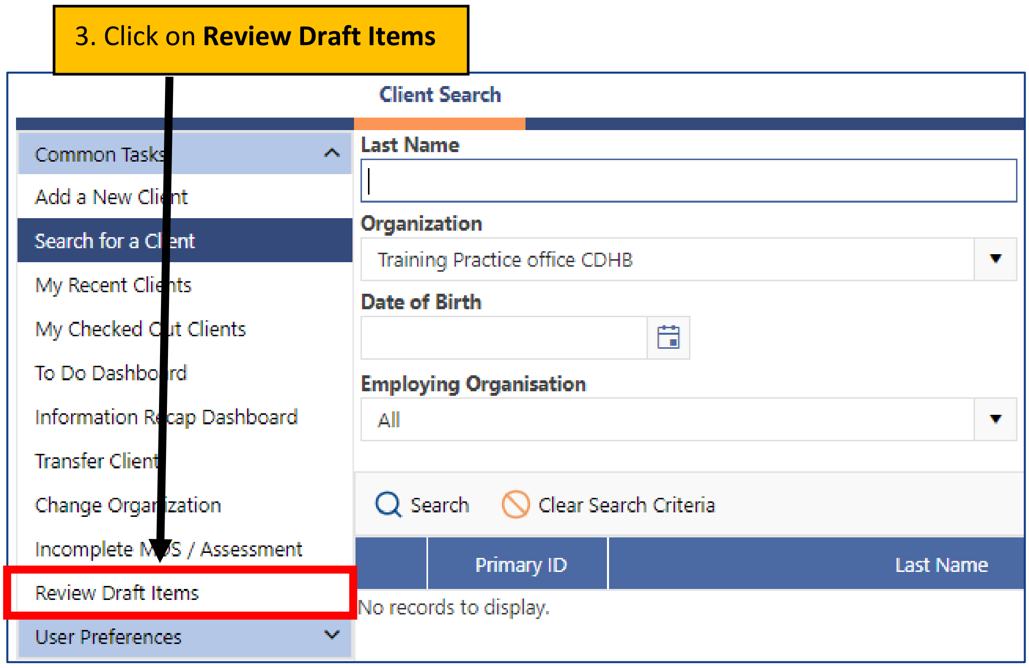
5. You will see a report like this. Use it to go to the client records and mark complete or discontinue draft assessments, as appropriate.

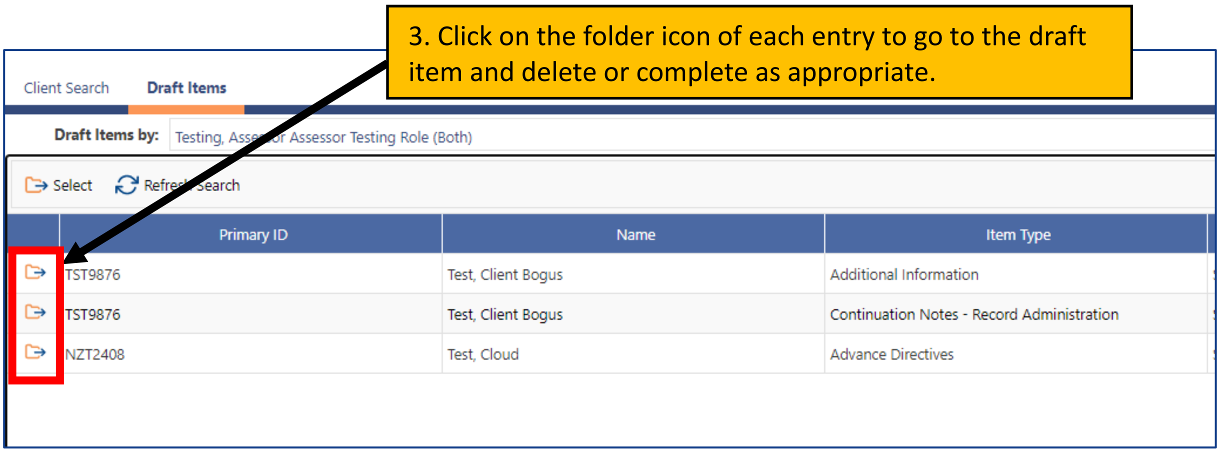


Task three: review your draft items

These steps show you how to find your draft items, so you can review them and either complete or discard them as appropriate.







Use this review feature to identify all items that you as a user have left in draft.
Note: You can only run this review for **your own** draft items.