

Discontinuing an interRAI Assessment

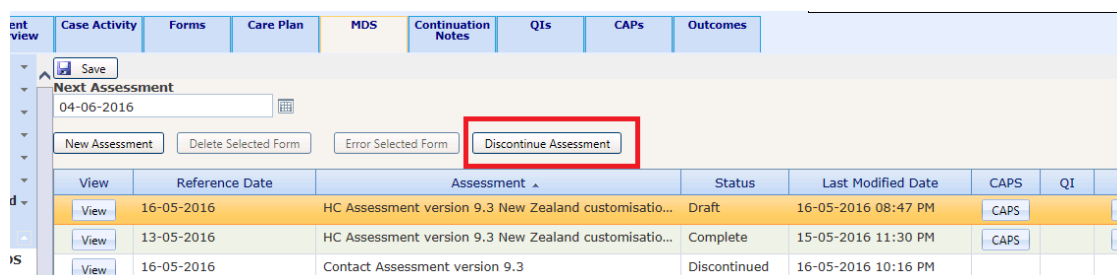
Information for all interRAI assessors

Question – How do I discontinue an interRAI assessment?

Assessors can now discontinue draft assessments in the following scenarios:

- (a) The record contains an old historical assessment left in draft that cannot be marked complete
- (b) If the assessor opened a draft assessment by mistake
- (c) If the person declines a further assessment or dies before the assessment has occurred.

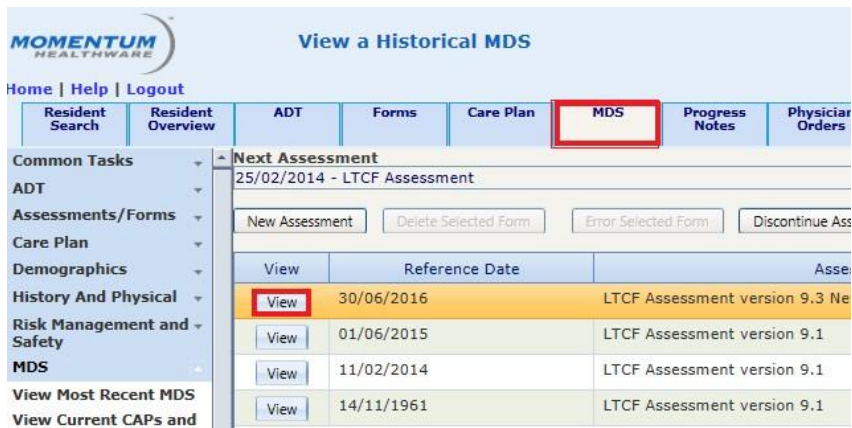
Step 1: To discontinue a draft assessment, highlight the draft assessment in the MDS summary page and then click on the discontinue button.



View	Reference Date	Assessment	Status	Last Modified Date	CAPS	QI	O
View	16-05-2016	HC Assessment version 9.3 New Zealand customisatio...	Draft	16-05-2016 08:47 PM	CAPS		C
View	13-05-2016	HC Assessment version 9.3 New Zealand customisatio...	Complete	15-05-2016 11:30 PM	CAPS		C
View	16-05-2016	Contact Assessment version 9.3	Discontinued	16-05-2016 10:16 PM			

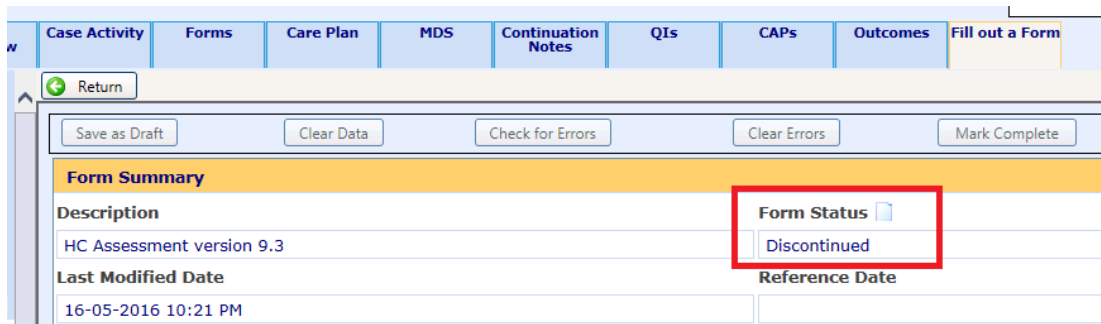
Step 2: The Assessors **must** add a note to the discontinued assessment stating the reason why the assessment was discontinued.

To do this, select the discontinued assessment on the MDS summary tab and click on view.

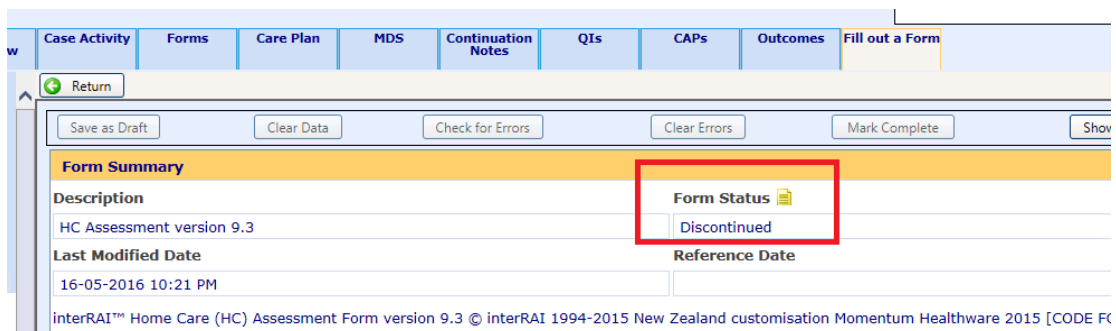


Step 3: On the form summary page you will a note icon called 'Form Status'

Click on this and add a note to describe why the assessment was discontinued then click save and return.



Step 4: This note pad will display as 'yellow' once a note has been added



Step 5: The assessment is still able to be read.

No CAPs or Outcomes are calculated for discontinued assessments nor do they appear on client

summary reports or trend reports.

Assessment	Status	Last Modified Date	CAPS	QI	Outcomes
CHA 9.3.1	Discontinued	16-05-2016 10:16 PM			
HC Assessment version 9.3 New Zealand customisatio...	Discontinued	16-05-2016 10:21 PM			
Contact Assessment version 9.3	Discontinued	16-05-2016 10:16 PM			
HC Assessment version 9.3 New Zealand customisatio...	Complete	15-05-2016 11:30 PM	<input type="button" value="CAPS"/>		<input type="button" value="Outcomes"/>
Emergency Department Screener version 9.3	Complete	11-05-2016 03:20 AM			<input type="button" value="Outcomes"/>

Step 6: No information from the discontinued assessment is copied forward to the next assessment. Once discontinued, assessments cannot be made draft again.