

---

**Notice 2016 upgrade of national interRAI system # 3**

---

Date: 24/08/2016

From: Andrew Downes (National interRAI Service Manager)

To: Staff from DHBs and their associated contracted community service providers that use and support interRAI  
Staff from Residential Care Facilities that use and support interRAI  
interRAI System Clinicians and Lead Practitioners  
National interRAI Training Service  
DHB/NGO/Residential Care ICT staff that support interRAI

---



**Background and purpose of this notice:**

The national interRAI software service completes an upgrade annually to accommodate updates to interRAI assessment tools and enhancements requested by projects/user groups. The purpose of this notice is to:



1. Provide DHB/NGO/PHO ICT staff that support **the mobile ‘check in check out’ function for Home Care based assessments** enough notice to enable local technical upgrade plans to be developed in conjunction with the local clinical services. **(This section does not apply to residential care staff).**
  - a. We will start the normal weekly conference calls for technical support staff that support check in check out from the week beginning 22<sup>nd</sup> August. These will be held every Tuesday, starting 23<sup>rd</sup> August between 2.00pm and 2.30pm. The number will be: 083032 pin 166246 (follow prompts)
  - b. All software/documentation required for laptop installs and upgrades will be posted up onto the wiki during the week of 22<sup>nd</sup> August. If you think you need an account for the wiki or have forgotten your password, please contact [Andrew.Downes@healthshare.co.nz](mailto:Andrew.Downes@healthshare.co.nz)
  - c. We anticipate being able to commence the mock go live process from the afternoon of **Tuesday 30<sup>th</sup> August**
- 2) Provide notice to those organisations in the Central and Midland region DHB areas, that the planned upgrade date has been moved back from Friday 21<sup>st</sup> October to **Friday 4<sup>th</sup> November**. (This change is due to the fact that it is Labour day on Monday 24<sup>th</sup> October, and this day is difficult for customers to resource for any support on that day following an upgrade eg IT support).

## Planned Upgrade dates

For all services/providers in the lower and middle part of the North Island (the Central/Midland region DHB areas), the planned date is **Friday evening Friday 4<sup>th</sup> November**. (upgrade will occur after 5.00pm).

Taranaki DHB host	Services/providers associated with the following DHBs
Midland 	Bay of Plenty Lakes Tairāwhiti Taranaki Waikato
Central 	Capital and Coast Hawke's Bay Hutt Valley Mid Central Wairarapa Whanganui

For all services/providers in the South Island and northern part of the North Island ie Auckland area and further north, (the Northern/Southern region DHB areas), the planned date is **Friday evening 28<sup>th</sup> October** (upgrade will occur after 5.00pm).

Canterbury DHB host	Services/providers associated with the following DHBs
Northern 	Auckland Counties Manukau Waitemata Northland
Southern 	Canterbury South Canterbury West Coast Southern Nelson Marlborough

**Important notice for all services and their ICT support staff that use the mobile ‘check in check out’ module (this section does not apply to Residential Care Facilities).**

1. The same process will be followed for every previous upgrade. The host sites (Canterbury DHB and Taranaki DHB) will release an upgrade pack and make their respective TEST systems available to customer organisations for a two – three week test window. This pack will also include an example test script for testing mobile devices.
2. This two/three week period will enable ICT staff and lead practitioners/systems clinicians at customer sites to
  - a. Test the upgrade for laptops that use the ‘check in check out’ function and also any devices that are using the data warehouse – ie complete a ‘mock go live’ with one device.
  - b. Prepare any local packaging/deployment.
3. You are advised to install a test laptop now at v127.0014 ready for testing. You will be able to synchronise the device at v127.0014 during the test window.
4. **During the test window please do not try and upgrade a device to the new version without first having synchronised it at v127.0014. If in doubt please contact Andrew Downes 027 501 0397.**

**Overall planned schedule – if dates change notifications will be provided**

<b>Task</b>	<b>Planned date</b>	<b>Responsibility</b>	<b>comments</b>
Final testing of release and testing upgrade procedures/documentation	Monday August 22 <sup>nd</sup>	National Software Service	This is largely complete
Upgrade of TRAINING	Friday 26 <sup>th</sup> August	National Software Service	This will allow lead practitioners and training staff time to orientate staff to the new tools and any new functions.
TEST upgrade and local packaging against host TEST systems (home care check in check out only)	From 30/08/2016 till 15/09/2016 (TDHB host site)  From 30/08/2016 till 15/09/2016 (CDHB host site)	DHBs and contracted providers	Both the CDHB and the TDHB arms of the host will make a test system available to ICT staff to test upgrade pack on a local device. This pack will be made available via the interRAI wiki for ICT staff to download. It is anticipated that a 2-3 week period will be enough for all hosted customers to test an upgrade with one device.
Production upgrade of national host – (Taranaki DHB site)	21/10/2016 (upgrade starts after 5.00pm)	National Software Service	All those organisations in the lower and middle part of the North Island.
Production upgrade of national host – (Canterbury DHB site)	28/10/2016 (upgrade starts after 5.00pm)	National Software Service	All those organisations in the South Island and northern part of the North Island ie Auckland area and further north.
Post implementation support	One week after each upgrade	Host and local DHB/NGO ICT staff	This item is mainly focussed around the support for mobile devices that use the check in check out function.